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This form is to be used by a staff member to apply for a new contract. Please ensure you have read the [Pre Retirement Contract Procedure](#) before completing your application.

Staff ID: .....


<p style="text-align: center;">Recommended   Notrecommended</p> <p>Comments to support application: .....</p> <p>Name: .....Signature: .....Date:.....</p>

<p style="text-align: center;">Recommended   Notrecommended</p> <p>Comments to support application: .....</p> <p>Name: .....Signature: .....Date:.....</p>

<p style="text-align: center;">Approved   Notapproved</p> <p>Comments (if approved): .....</p> <p>Name:.....Signature: .....Date:.....</p>

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<p style="text-align: center;">Approved   Notapproved</p> <p>Comments (if not approved): .....</p> <p>Name:.....Signature: .....Date:.....</p>

[hrservicecentre@adelaide.edu.au](mailto:hrservicecentre@adelaide.edu.au)

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